



Exmouth Archers

24/7 Access Contribution Lone Shooting Policy

January 2026

Purpose

This policy sets out the requirements for members to obtain and maintain 24/7 access to Exmouth Archers' facilities. The aim is to support smooth operation of the club, ensure fairness in member contributions, and maintain safety and security.

Eligibility

Members may apply for 24/7 access if they:

- Have been a member of Exmouth Archers for at least 6 months.
- Have shown safe shooting practices and follow club rules.
- Have regularly attended sessions during the year.
- Have **actively supported club operations** by **completing the minimum contribution requirements** set out in this policy.
- **Committee Members** will be given discretionary access, as their roles require regular involvement in club operations and decision-making.

Contribution Requirements

To earn and maintain 24/7 access, members must actively contribute to the running of the club each year by completing at minimum:

- **Two Tournament shifts** – assist with setup, running, or pack-down at any of the 1st, 2nd, or 3rd Tournaments.
- **One Car Boot Event** – support at least one car boot sale (Early May and August (with Late May as an option in the event of bad weather. The Easter one has been removed as in recent times the field is too wet)).
- **One Maintenance Task** – take part in at least one organised maintenance activity (e.g., maintenance work party, ground maintenance, clubhouse cleaning, repairs).
- **Optionally Other Ad-Hoc or Regular Tasks** as assigned or agreed by the Committee (e.g., grass cutting, session leaders, coaching, shopping, cleaning, organising social activities, obtaining quotations, small projects). For these tasks the Committee will agree the additional amount the individual needs to commit from the rest of this list.

The top three tasks are only awarded when:

- Members **pre-sign** up for the task using the prescribed method.
- Members **sign in on the day** using the register of attendance.

Failure to follow this process means no points will be awarded.

Inclusion and Accessibility

Exmouth Archers recognises that some members may have disabilities, mobility difficulties, health issues or conflicts with their professional role that limit the tasks they can undertake. Such members should notify the Committee, (via the Safeguarding Officer if the circumstances are of a personal or confidential nature), who will review their circumstances and build and agree a contribution package suited to their abilities.

Conditions of Access

- **Keys remain conditional:** once granted, members must continue contributing. Holding a key does not mean members can stop participating in tasks.
- **Outdoor Lone Shooting:** permitted only after signing the official Lone Shooting Waiver **and** providing proof of valid lone shooting insurance. (Archery GB Insurance covers indoor lone shooting) (See below for policy)
- **Safety:** Archery GB rules apply at all times.
- **Security:** Access is for the member only and must not be shared. Facilities must be left clean, secure, and safe after use.

Ongoing Contribution & Review

- Contributions will be reviewed annually against this policy.
- Members who do not maintain the minimum contribution may have their access suspended or withdrawn.

Committee Rights

The Committee reserves the right to revoke access at any time in cases of:

- Misbehaviour or breaches of club rules.
- Misuse of facilities.
- Providing false information.
- Failure to contribute or sign in for activities.

The definitive register of keyholders will be the Club membership database and log the reasoning behind discretionary access as well as any exceptions granted where required or applicable.

Exceptions

At the Committee's discretion, 24/7 access may also be granted to long-standing members with a significant history of contribution.

Lone Shooting Policy

Archery GB Insurance does not cover any member for lone shooting at any venue unless they are in a building where the only access to the range is behind the shooting line. Our Indoor Centre complies with this requirement. Therefore if members intend to lone shoot at either outdoor venue they must buy their own insurance.

As such the term Lone Shoot in this document refers to outdoor shooting only.

(It should be noted that previous policies required lone shooting insurance for shooting indoors. This was rescinded by Committee in May 2024 after Archery GB insurance covers lone shooting in venues with access only behind the shooting line.)

This policy replaces all previous Lone Shooting policies.

Review

This policy will be reviewed annually by the Committee to ensure it remains fair, practical, and in line with club needs.

Adopted by Committee 16th October 2025 v1.4, amended 13th January 2026 to include Line Shooting Policy v1.5