

Exmouth Archers: Covid 19 Risk Assessment

Function:	Target Archery	Club:	Exmouth Archers
Location/site of activity:	Withycombe Raleigh Common, Exmouth	Date Assessment carried out:	19 th May 2020 Updated 20 th September 2020 Reviewed 25 th March 2021
Groups at risk:	Club Members (Archers)	Version Number:	Version 5
Persons carrying out assessment:	Name:	Positions:	
	Timothy Pratt	Club Chairman	
	Steve Glover	Club Field Representative	
Approved by:	Club Committee		
Date of acceptance and publication:	21 st May 2020 20 th September 2020 25 th March 2021	Planned review date:	Should Covid-19 government or Archery GB guidance change. Should Archery return to normal in the UK then this assessment will no longer apply.

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Hazards	Consequences	Who is at risk	Severity	Like-likelihood	Risk	Control Measure	Risk with Control Measure
The normal hazards of Archery	Body injury	Archers and Spectators	3	1	4	The Normal Rules of Shooting will be applied.	1
Symptomatic A member has Symptoms of Covid-19 or other infectious disease	Risk of Infection to other people	All	3	3	6	Member and the family of the member MUST refrain from coming to the Club. Government Guidance Must be Followed.	1
A member has had symptoms of Covid-19	Risk of Infection to other people	All	3	3	6	Member MUST refrain from coming to the Club and Facilities for at least 7 Days.	1
Someone in a member's family is symptomatic with Covid-19 but they are well.	Risk of Infection to other people	All	3	3	6	Member MUST refrain from coming to the Archery Range and Facilities for at least 14 Days.	1

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Cross Contamination between members whilst shooting	Risk of Infection to other people	All	3	3	6	Range is limited to 9 targets. A booking system and NHS Track and Trace QR Codes are in place so that only people who are shooting will be at Club. Members are to setup their equipment at their vehicle and walk it to the shooting lane. Bosses are to be placed centrally in 4m shooting lanes. This meets the Archery GB guidelines on range layout for Covid-19 secure ranges and therefore current government rules on social distancing. Up to 2 members may shoot in a lane, in one detail. This can be made up of a household or support bubble or 2 members from different households.	1
Cross Contamination when in Club buildings	Risk of Infection to other people	All	3	3	6	Club House, Indoor Centre, back toilets and shed to remain closed to members. Committee members will retain access but only for access to equipment and supplies if absolutely necessary. Main toilet will remain accessible to all members with keys. If used the member	1

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						must ensure personal hygiene is maintained and the room left clean. The Indoor Centre may be opened to disabled members with prior arrangement and in which case the Indoor Risk Assessment will apply.	
Cross contamination from bosses, faces and pins.	Some risk of infection from cross contamination, from Boss to Target Faces, Pins and then Person	All	3	3	6	Members will be reminded that when in Club personal hygiene is their responsibility and they should take whatever measures they feel appropriate to clean club equipment before and after use. The Club will issue faces and pins to individuals if they wish. The Club will ensure supply of paper towels and soap in the main toilet. The toilet has a hot water supply fed from a combi boiler. Members should bring hand sanitiser, gloves, wipes etc if they feel further measures are required.	1

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Equipment left behind by Archers who have left the Club	Cross contamination from equipment.	All	2	1	3	Equipment should be moved the toilet or Clubhouse if a committee member is present. Hands should be washed immediately afterwards.	1
Becoming ill whilst at the Club.	Infection may be passed to another member and their families etc	All	3	3	6	Should you become ill whilst you are at the Club, you MUST inform someone that you do so and immediately leave the Range and go home. Please arrange urgent support should you find yourself seriously sick whilst you are at the Club.	1

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The risk of this Range is assessed as - Low			Average Risk Level		
Risk Calculation Matrix					
Severity	Description	Likelihood	Description		
1	Slightly Harmful	1	Highly Unlikely		
2	Harmful	2	Unlikely		
3	Extremely Harmful	3	Likely		
Risk Classification					
Note: Risk = Likelihood + Severity			Severity		
			1	2	3
Likelihood		3	4	5	6
		2	3	4	5
		1	2	3	4
Risk Classification and Action					
Designation	Classification	Action			
5 to 6	Unacceptable	This situation is not tolerable. Shooting shall not start or be continued until the risk has been reduced.			
4	Tolerable	Shooting can continue as long as all control measures are in place and observed			
2 to 3	Low	Little or no risk			

Name	Role	Signature	Date