



Exmouth Archers

Reply to Secretary: Miss Jane Barrett
53 Lewis Crescent
Exeter
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EX2 7TD

Email: secretary@exmouth-archers.org.uk

1 November 2023

Dear Member,

Update to Notice of 12th October 2023 that the 2023 Annual General Meeting of Exmouth Archers and the Exmouth Field Archers will be held at our Indoor Centre on Thursday 16th November at 8.00pm in the Indoor Centre Exmouth Archers, Withycombe Raleigh Common, Exmouth EX8 5EE

Please see the agenda below:

Agenda

1. To receive apologies for absence. Received prior to the meeting, Ken Clayton, John Poyner.
2. To approve the minutes of the 2022 Annual General Meeting.
3. To receive the report of the Management Committee for the preceding year.
4. To receive the report of the Treasurer and to approve the Club's accounts for the preceding financial year.
5. To elect the Officers and members of the Management Committee.
 - **Chair** - one nomination received - **Tim Pratt**
 - **Vice Chair** – one nomination received – **David Knight**
 - **Secretary** - one nomination received - **Jane Barrett**
 - **Treasurer** – one nomination received – **Sarah Harwood**
 - **Membership Secretary** - one nomination received – **Tara Earle**
 - **Tournament Organiser** - Nominations to be taken from the floor
 - **Records Officer** – one nomination received – **Karen Williams**

- **Equipment Officer** – one nomination received – **David Knight**
 - **Coaching Organiser** - one nomination received - **Andrew Hoyle**
 - **Public Relations Officer** – one nomination received – **Helen Marland**
 - **Field Officer** - one nomination received – **Noel Davis**
 - **Enquiries Officer** - one nomination received – **Stephen Fricker**
 - Two normal **Committee Members without portfolio** (2 x)
 1. Nominations to be taken from the floor
 2. Nominations to be taken from the floor
 - **Junior Members Representative** - Proposed by the Junior Members to represent them - one nomination received - **Sophie Twigg**
 - **Safeguarding Officer** to be co-opted to the committee in line with (7i) of the constitution - one volunteer – **Karen Williams**
6. To hold the AGM of the **Exmouth Field Archers Club**. Note that this item will only be relevant to the 13 members of the Exmouth Field Archers. Only those members may vote on any item. This section will be chaired by the current Chairman, Noel.
- A. To receive any apologies for absence
- B. To accept the report of the Chairman
- C. To elect the Officers and members of the Management Committee. Note that these positions do not have to be held by NFAS members, but some of the key ones should be. No nominations were received prior to the meeting so all nominations must be from the floor.
1. Chairman - This position will be expected to feed into the main Club committee meetings with any business that needs to be discussed. This is likely to be the same person holding the main Club Field rep, but does not have to be.
 2. Secretary - This position is the link between the Club and NFAS as the governing body. The role ensures that the Club and its membership is conducted in line with NFAS requirements.
 3. Vice Chairman - Could be the Chairman of the main Club, but again does not have to be.
 4. Treasurer - As the NFAS Club does not have its own bank account, and relies on the main Club for financials, this position should be held by the main Club Treasurer.

5. Other positions are defined in the constitution and can be voted on if the NFAS members decide. These include Course Manager, Coaching Officer, Senior Shooting Rep and Junior Rep.

D. Any other business (At the Chairmen's discretion and if time allows)

7. To consider and vote on the proposal made by the committee about supporting the activities carried out by the club.
8. To consider and approve the tournaments to be run by the Club over the coming year.
9. Indoor classification.
10. Any other business (At the Chairmen's discretion and if time allows)

Many Thanks
Jane Barrett
Secretary